

Campus Security Report

July 1, 2023

This document is required by the US Department of Education.

In case of crime or emergency, contact the School Director. Review the attached emergency/evacuation procedures.

At Colorado School of Trades during the previous three years, the following incidents of ON-CAMPUS crimes have been reported.

Arson	NONE
Murder	NONE
Sex Offenses	NONE
Robbery (not including petty theft)	NONE
Aggravated Assault	NONE
Burglary	NONE
Motor Vehicle Theft	NONE
Hate Crimes	NONE

There have been no On-Campus arrests for liquor law, drug abuse, or illegal weapons possession violations.

As per the catalog, any felony charge or conviction can be grounds for termination from school.

Campus security is performed by the Lakewood Police Department. Students are responsible for their own personal safety and should act accordingly.

All incidents of alcohol or drug abuse are covered by the school's published Drug and Alcohol Policy that is required reading by all staff and students at least once per calendar year.

The school does not provide any sexual assault prevention programs. If you are sexually assaulted, call 911. Any charges of sexual assault leveled against a CST student will be handled like any other misdemeanor or felony charge. The catalog outlines grounds for termination and the procedures to be followed.

EMERGENCY/EVACUATION PROCEDURES

**Attachment to Campus Security Report July 1, 2023

Emergency Notification Procedures

To contact the Police Department, call 911. Call from a safe location and remember:

Stay calm

Be prepared with answers to the following questions:

Where is the emergency?

What is the emergency?

How did it happen?

When did it happen?

What is your name?

Quickly gather as much information as you can. Give a phone number of a safe location where you can be contacted by emergency responders.

Do not hang up until instructed to do so by the dispatcher.

After notifying emergency personnel by calling 911, please notify one of the following:

Ryan Lishner 720-376-6663

Chris Brunner 720-376-6669

General Information for Emergency Situations

Fire Extinguishers

Fire extinguishers are located in all sections of the school and in the repair room.

First Aid Kits

First aid kits are located near the men's restroom, in the stocks section and in the design and function section.

Eye Wash Stations

Eye wash stations are located in the stocks section and near the bluing area.

AED Located next to the eyewash station near bluing area.

Evacuation Procedures

A building occupant is required by law to evacuate the building when the fire alarm sounds. There may be instances where the building would be evacuated without the fire alarm sounding.

When evacuating your area:

Stay calm, do not rush or panic.

Safely stop your work.

Gather your personal belongings if it is safe to do so. Remember your prescription medications if possible; it may be hours before you are allowed back in the building.

Proceed to assembly areas discussed in section orientation and report to your instructor to take roll. Instructors please have attendance sheets available.

Do not re-enter the building until you have been instructed to do so.

Notify your instructor of the location of any injured persons still in the building so emergency responders will be made aware.